



Kensington Primary School P&C Association

Meeting – Tuesday, 9th September 2025 – Minutes

In attendance: Ed, Katherine, Amanda, Vanessa – left at 8:23, Cam, Bronwyn, Malav, Nicole, Sarah on the phone, Berol

Apologies: Angela Bird, Kimberley Skinner

1. Confirmation of Previous Minutes of meeting held

Motion: That the Minutes as circulated be accepted as an accurate record of the meeting

Moved: Amanda

Seconded: Malav

2. President's Report – Ed

Financial motion for the P&C to contribute \$300 to the purchase of some second-hand Lego.
Everyone agrees to pass motion.

\$785 spent by student council at the end of last year.

Funds are available

Thanks for efforts on the sports carnival.

Bronwyn & Ed to catch up with nature play company to restart the process, 3 meetings in term 4 to consult.
Have design finalised by end of year so we can present at Fete.

3. Principals report – Bronwyn

See attached

4. Treasurer's Report – Angela (absent)

See attached

- Term Deposit has been set up \$75,000 for 6 months, expiry 5th March 2026 [This was not reflected in the Balance Sheet sent out with the agenda as the Term Deposit was opened after it was sent out]
- Music uniform line is showing a negative \$2,244.40 this year because we replenished the stock, which is something we only need to do about once every three years. There's also \$1,716 from this year's hire fees still to be transferred over from TryBooking, so once that's in it will offset most of the cost. [Over time, year on year, the hire fees cover the purchase costs, so there's no overall shortfall]
- Sports carnival figure is not yet final, BBQ costs are still to be processed. [I haven't received expense reimbursement for this yet]

5. Vice President Report – Amanda

Disco and parents event update

- Disco booked for 24th October –
- Parents event – to be deferred to next year with intention of something to kick off 100 year celebrations. Year 4 parents to support disco.
- Wish list item to support disco to be gold coin donation.
- Lolly shop to be charged – or to make a package lolly/food
- Movie night, week 3 of term 1

6. Fundraising Events

Fete planning – overview of Fete plans – Looking at 2nd May.

Cake stall – for sports carnival to be moved back to other side and send the younger kids earlier, more volunteers.

Input from the School Board was positive

Next steps...

Fete meeting to be organised week 1 of term 4.

7. Comms

8. DUCKS

To touch base with Conrad about Open day BBQ

The walk had about 20 people, was a great event

Dads catch up at the Pub.

9. Library/ book club (Absent)

Book fair amount raised - \$1435.59 worth of books sold. Waiting on % donation.

Book Club

10. Uniform shop

A lot of the middle sizes that have been returned, a lot of size 4 polos. To be offered to Kindy kids \$10.

Malav runs through the samples of the uniforms

Figure out the transition plan as the blue shirt is a completely different colour.

Find out what stock can be cleared through the shop

Develop the message to parents.

Find out the cost of sports shirts with and without the collar embroidery.

Ed to discuss with year 6 teachers about Leaver t-shirts

11. Year 6

Message sent to year 6 parents about year 6 fundraising

Year 5 groups Alison and no one for S2.

To be done the same as previous year

Lock in date for movie night – Friday week 3.

Touch base with Angela about a process for icy poles.

School camp, year book, gift – funds raised

12. Other business

Nicole - WACSSO Conference – nothing much there that was relevant to us right now.

13. Forward planning

3rd week of next term – Open night

Before holidays, call out for Fete, meeting at the pub

For 2026 – Leavers shirts for 2027

14. Next meeting – Tuesday, 21st October 2025 – 7:30pm – Staff Room

Meeting close: 8:39pm

	Jan 1 - Sep 1, 25	Budget
Ordinary Income/Expense		
Income		
Ducks Program	99.16	0.00
Family Levy	14,030.00	0.00
Fundraising		
Colour run	10,731.04	0.00
Deposit WA Recycle Program	14.30	0.00
Election Fundraising	4,758.60	0.00
Athletics Carnival	2,990.60	0.00
Entertainment Book	28.00	0.00
Total Fundraising	18,522.54	0.00
P & C Membership	14.00	0.00
Uniforms		
Music Uniforms	-2,244.40	0.00
Secondhand Uniform sales	2,598.50	0.00
Uniform Stock sales (via Uniform Concepts)	7,123.00	0.00
Total Uniforms	7,477.10	0.00
Year 6 Fundraising		
Icy Pole Sales	2,371.05	0.00
Outdoor Movie Night	5,585.90	0.00
Year 6 Fundraising - Contributions	0.00	0.00
Leavers Shirts	-86.97	0.00
Total Year 6 Fundraising	7,869.98	0.00
Total Income	48,012.78	0.00
Expense		
2022 Bike Shed Project	5,598.93	6,500.00
2022 Onsite Kindy Upgrades	325.86	600.00
2024 Year 6 gift	710.60	720.00
3x expandable barriers Yr 1&2 verandah	207.00	210.00
Auditor	400.00	400.00
Cloud Based Accounting	492.50	500.00
Containers for Change Artwork competition prizes	160.00	160.00
Contingency Allowance 5%	0.00	5,000.00
Donation to Kensington PS		
<i>Recurring:</i>		
Annual Ant Treatment	1,200.00	1,200.00
Art Prize	250.00	250.00
Community Investment Program - Other	2,000.00	2,000.00
In Residence Program	9,000.00	9,000.00
Library Book Replacements	1,000.00	1,000.00
PE sports medallions	900.00	900.00
School App License fee and puch	0.00	500.00
Student Council	2,000.00	2,000.00
<i>Wishlist:</i>		
Athletics Carnival Buses	1,750.00	1,750.00
Floor mats - kindy & PP classrooms	0.00	4,000.00
Consult for Naturescape Area	4,500.00	4,500.00
New school entrance near bike paths	0.00	6,000.00
Busy Bee - skip bin	0.00	500.00
Total Donation to Kensington PS	22,600.00	33,600.00
Grounds and Facilities		
Busy Bee - garden bed soil	727.50	800.00
Courtside decking	0.00	500.00
EALD awning	0.00	160.00
Naturescape Warchest	0.00	29,000.00
New edging & concrete - East end Basketball courts	0.00	5,000.00
Preprimary walkway & fort	3,856.96	4,350.00
Total Grounds and Facilities	4,584.46	39,810.00
Insurance		
Sports Liability Insurance	627.00	800.00
Total Insurance	627.00	800.00
Merchant Fees	461.64	600.00
Minor Miscellaneous expenses	399.58	500.00
P & C Disco	0.00	1,500.00
P&C shed storage	147.30	150.00
WACSSO	1,670.50	2,000.00
Total Expense	38,385.37	93,050.00
Net Ordinary Income	9,627.41	-93,050.00
Net Income	9,627.41	-93,050.00

10:21 AM

02/09/25

Accrual Basis

Kensington Primary School P & C Association Inc
Balance Sheet
As of September 1, 2025

	<u>Sep 1, 25</u>
ASSETS	
Current Assets	
Chequing/Savings	
Bank Acc KPS Cheq Account	105,424.21
Cash Float	260.00
Total Chequing/Savings	<u>105,684.21</u>
Total Current Assets	<u>105,684.21</u>
TOTAL ASSETS	<u>105,684.21</u>
LIABILITIES	<u>0.00</u>
NET ASSETS	<u>105,684.21</u>
EQUITY	
Opening Bal Equity	55,943.46
Retained Earnings	40,113.34
Net Income	9,627.41
TOTAL EQUITY	<u>105,684.21</u>

Principal's Report: Week 8 Term 3 2025

New IT System Coming – Compass

The school is moving to the new Department IT system - Compass. It will replace our old database. As part of this, we will be using a different source for our SMS attendance messages. Please expect SMS messages from 'Kensington' from Wed 17 Sep 25. These messages will provide you with a link to respond and provide a reason for an absence. Do not reply to the SMS - click on the link in the SMS.

We aim to reduce the number of apps parents need to access as we progress with transferring to the new Compass system next year.

National School Opinion Survey for Parents

Every two years we survey our community using the National School Satisfaction Survey. This survey is created by the Department and modified for our community by the School Board. This year is a survey year. Below is a link to the parent/carer survey. We ask that you complete this survey by **Friday 19th September (end of Week 9)**. Print out the thank you page when you have finished and give a copy to your children (or send a screenshot to your children's teacher). They will earn an icy pole and the class with the best response rate will also earn a class prize.

This information is very important to the school as it helps us evaluate our work and identify what is working well and what can be improved. We also survey our staff and the Year 5/6 students to get their feedback. The Board then uses this information to guide our efforts to continually ensure that we are offering the community the best education for the children.

[Anonymous survey link](#)

Faction Names

Later this term the students will be asked to vote on new names for our factions. The two options are listed below. Once students have had time to consider these names, the Student Councillors will visit each class and ask them to vote by show of hands.

Option 1: WA Animals

Reason: The animals represent our place in the world and can be good mascots as they are cute. They, like us, live together in WA.

Noongar	English	Faction
Noombat	numbat	Parmelia (Yellow)
Kwoka	quokka	Endeavour (Green)
Maali	black swan	Cygnets (Red)
Djidi-djidi	willy wagtail	Investigator (Blue)

Option 2: Four Elements

Reason: All these elements co-exist which represents "together we achieve" as they work together to make our world. The colours of the factions match well with the elements. At events you can become the element – e.g. "Run like the wind (Air)"

Noongar	English	Faction
Boodja	earth	Endeavour (Green)
Kaal	fire	Cygnets (Red)
Kep	water	Investigator (Blue)
Mar	air (wind)	Parmelia (Yellow)

Student Council - Planning Day

The student council worked with Associate Professor, Carol Carter, from Curtin University (she is also on our School Board) on Monday 1st September to learn more about creativity, which is one of our school values. She also introduced them to the United Nations Sustainable Development Goals, which align with our Cultural and Environmental Citizenship priority. As a result of this work, our Student Council have decided to run a competition for the Year 1-6 students encouraging students to use their creativity to come up with ways to address or promote the Sustainable Development Goals to create a better world. There will be prizes for each year level and a grand prize. Students will be asked to submit their work digitally. More information will come in the next newsletter and the next assembly.

Book Builders

The Book Builders Challenge is a creative writing and publishing initiative where students write, illustrate and produce their own books with guidance from professional authors and illustrators. It fosters storytelling, design and collaboration across participating schools. Term 2 saw a fantastic wave of creativity from students at our school, along with the other participating schools - Collier, East Victoria Park and Manning - with 348 first-draft manuscripts submitted across these schools. Students are currently refining their final books - picture books, chapter books or graphic novels—guided by award-winning authors and illustrators. Workshops have covered everything from character creation and worldbuilding to editing and layout design. Special visits from Hannah Beazley and Geoff Baker added excitement, and the journey continues with support from teachers and mentors. The project will culminate in a Book Launch at the end of September, where one standout book from each school will be professionally published, with proceeds going to the school's P&C.

School Board

The Board met this week to discuss the proposed updated school uniform and to hear about how the school is implementing the Cultural Citizenship priority. They also looked at Semester 1 attendance data, the financial reports, the proposed faction name options and the new database that the school is moving to (see above for details) called Compass, part of the Dept of Education's Kaartdijin Solution.

Reminder for Kindy Families: Enrol for Pre-primary Now!

If your child is currently attending Kindergarten at our school, it's time to take the next important step in their learning journey - enrolment for Pre-primary!

In Western Australia, Pre-primary is the first year of compulsory schooling, and all children who turn five by 30 June 2026 (born between 1st July 2020 and 30th June 2021) must be enrolled to start in Term 1 next year. Even if your child is already attending Kindy here, a separate enrolment form is required to secure their place in Pre-primary.

Why enrol now? Early enrolment helps us plan class sizes, staffing and resources to ensure a smooth transition and the best possible start for your child. You will also ensure you receive any preparatory information required for the start of Pre-primary.

What to do:

- Visit the front office to collect an enrolment pack
- Return completed forms as soon as possible
- Include all supporting documents, as listed on our website

Let's work together to make sure every child is ready for a confident start to school life in 2026. If you have any questions, please don't hesitate to contact the school office.